

What is my Username and Password?

Your network account at Bryn Athyn College is synced across multiple systems. This document explains what your credentials are and how to format them when logging in with different systems.

Username

- Most people's usernames will have the following structure:

<firstname>.<lastname> (e.g. john.smith)

- Some faculty and staff who have had accounts since 2022 or earlier have legacy usernames:

<firstinitial><lastname> (e.g. jsmith)

If your name is too long to fit within the 20-character limit, it may be shortened. Refer to the account creation email sent to you by the Helpdesk.

Password

Your Bryn Athyn College network account's password is synced from your Microsoft 365 account to all other systems (e.g. CollegeWiFi, Public PCs, etc). To change your Microsoft 365 account password, see [Resetting your Password](#).

Email

- All emails have the following structure:

<username>@<domain> (e.g. john.smith@brynathyn.edu)

- All students use the @brynathyn.edu email domain.

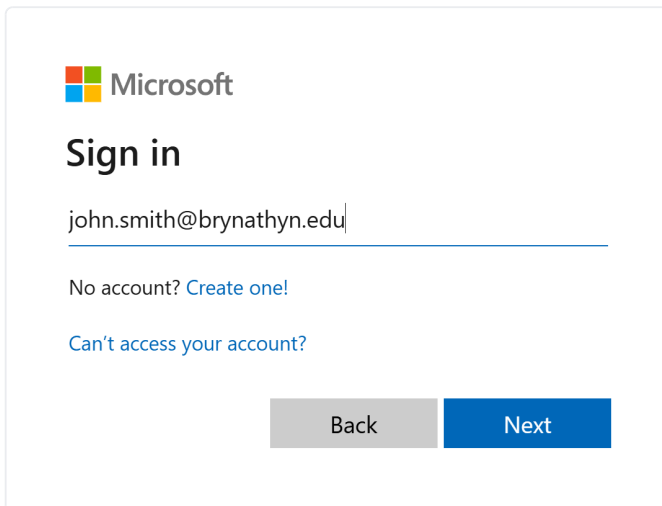
- Some Faculty & Staff may have another email domain, such as @anc-
gc.org, @newchurch.org

- Additionally, some Faculty & Staff may have an [email alias](#).

When to Use Email vs Username

Email

Use your email to log in to Microsoft 365 products such as Outlook, Microsoft Authenticator, or when authenticating with Moodle.

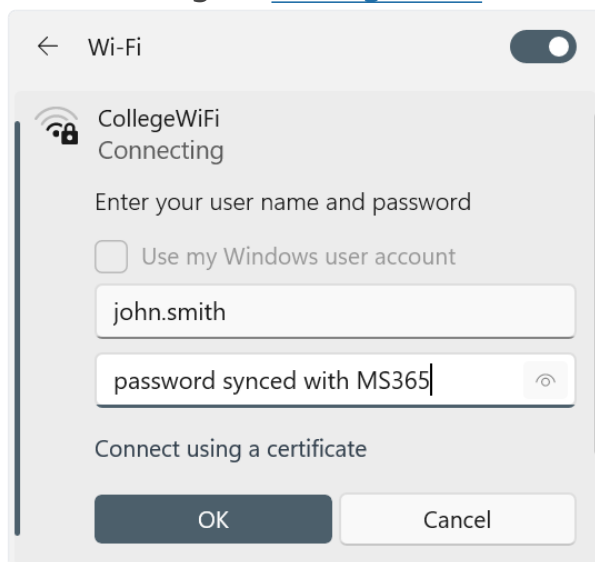


The image shows a Microsoft sign-in interface. At the top left is the Microsoft logo. Below it, the text "Sign in" is displayed. A text input field contains the email address "john.smith@brynathyn.edu". Below the input field, there are two links: "No account? Create one!" and "Can't access your account?". At the bottom, there are two buttons: a grey "Back" button and a blue "Next" button.

Username

Use just your username when:

- Connecting to [CollegeWiFi](#)



The image shows a Windows Wi-Fi connection dialog box. The title bar says "Wi-Fi" with a toggle switch turned on. The main content area shows "CollegeWiFi" with a Wi-Fi icon and a lock icon, and the status "Connecting". Below this, it says "Enter your user name and password". There is a checkbox labeled "Use my Windows user account" which is unchecked. Below the checkbox are two text input fields: the first contains "john.smith" and the second contains "password synced with MS365" with a visibility icon on the right. At the bottom, there is a section titled "Connect using a certificate" and two buttons: "OK" and "Cancel".

- Signing into college-owned Windows devices
 - Work laptops
 - Library public PCs
 - Library / Doering Center design lab computers
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